

Job Title: Sitework / Civil Estimator

Rodriguez Construction Group is looking for a full-time Estimator to join our construction team. This position will give you the chance to work on some of our firm's top construction projects. This position will report to the Sitework Division Manager. This department focuses on sitework associated with vertical commercial/government construction projects.

Job Responsibilities

As part of the Estimating Department, the estimator will perform their duties and responsibilities in support of the department's mission to win work through development and submission of high-quality estimates and proposals. The following responsibilities are intended to describe the general nature and scope of work being performed by this position.

- Accurately calculating quantities for earthwork cuts and fills, underground utility, and pavement surfaces, etc.
- Review project solicitation documents for accuracy and completeness and develop questions as they related to the assigned scope of work.
- Evaluate and analyze subcontractor/vendor proposals to ensure accuracy in scope. (Quantities, schedule, inclusions, exclusions, etc.).
- Determining the total cost of materials, equipment, utilities, and labor for construction projects.
- Collaborating with other teams, conducting site visits, and providing other services, like bid deliveries, when required.
- Establishing and maintaining relationships with contractors and vendors.
- Assessing the risk levels associated with a project.

Job Qualifications/Skills

As the Sitework / Civil Estimator, you will need to be a team player, detail oriented, highly organized, hardworking and have the ability to effectively manage multiple tasks simultaneously and work under pressure to meet/set goals, budgets and deadlines. Specific qualifications/skills include:

- Ability to understand construction documents and recognize potential construction issues.
- Good interpersonal and communication skills both written and oral.
- Ability to work in a team environment with multiple projects at the same time.

Education and Experience Requirements

- B.S. degree in civil or architectural engineering, construction management, or an equivalent degree preferred.
- Minimum 4 years' construction industry experience preferred.
- Experience in self-performed sitework estimating.
- Experience with foundations, site concrete, asphalt paving, and underground utilities.
- Competency working with a wide range of technology including computers, tablets, phones, and with Cloud base software programs.

Physical Requirements

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work time may be evenly split between office settings or outside meetings. Limited local travel is required. Light physical effort in an office environment.
- Frequent computer use.
- Primarily sedentary work with occasional bending and reaching.
- Regularly required to speak clearly and hear the spoken word as well.
- Regularly required to read and write clearly.

Benefits

In addition to a competitive compensation package, this position offers Health Insurance, Dental Insurance, 401(k), 401(k) matching, Health Savings Account, Life Insurance, Paid time off. Rodriguez Construction Group is an equal opportunity employer.

Contact

Please send a copy of your Resume/Portfolio to: Bianca Rodriguez | BR@Rodriguez-cg.com